

Finance and Resources Committee

12 June 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1.	23/02/2017	Strategic Direction for Tackling Homelessness	To agree that the Head of Safer and Stronger Communities would report back to a future Committee on the impact the implementation of the new Homelessness Strategy would have on shortening the period of contract extensions.	Head of Safer and Stronger Communities	December 2018		The Homelessness Task Force is due to report back with its final recommendations around future service delivery in December 2018. The most appropriate way to report back to F&R would be a referral of that report when it becomes available.

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2.	7 November 2017	Revenue Budget Framework 2018/23 – Mid-Year Review -	To ask the Executive Director of Resources to prepare a four year plan to address the forecast savings gap, based on the wider themes set out in the report and taking into account the Council's priority outcomes.	Executive Director of Resources	30 September 2018		
3.	23 January 2018	Joint Consultative Group (JCG): Amendment of Constitution	To agree that the Executive Director of Resources would provide Councillor Hutchison with the percentage of staff who were members of trade union and if non-union members of staff could be represented at the Joint Consultative Group.	Executive Director of Resources	As soon as possible	23 March 2018	Briefing note was circulated to Councillors – closed.
4.	27 March 2018	Asset Management Update	To note that an update on property survey would be reported within 2 cycles as part of the Asset Management update	Executive Director of Resources	16 August 2018	12 June 2018	Report will be considered by the Committee on 12 June 2018

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5.	27 March 2018	Award of Contract for Lot 1 Managed Support Services: Children and Young People with Additional Support Needs and Lot 2 Family Support Volunteer Services	To continue consideration of the award of a contract for Lot 2 to the next meeting of the Finance and Resources Committee	Executive Director of Communities and Families	12 June 2018	12 June 2018	Referral report will be considered by the Finance and Resources Committee on 12 June 2018.
6.	27 March 2018	Sickness Absence Policy	To note that, in addition to the standard review process, a report would be brought to committee 12 months after implementation of this policy to review its impact and make any further recommendations for potential improvement.	Executive Director of Resources	November 2019		This policy will be implemented in October 2018 and reviewed 12 months thereafter.
7.	27 March 2018	Queensferry High School	To agree that a briefing would be provided to members on the financial and procurement model of the project.	Executive Director of Communities and Families	As soon as possible		

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8.	27 March 2018	Contract Awards and Procurement Programme (Period 1 July – 31 December 2018)	To note that a further report would be submitted to the Committee in six months' time.	Executive Director of Resources	16 August 2018		